

**WILD ROSE HUNTING
RETRIEVER CLUB
BYLAWS**

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

TABLE OF CONTENT

ARTICLE 1	NAME AND AREA OF OPERATION	1
Section 1	- Name of Club	1
Section 2	- Area of Operation.....	1
Section 3	- Adoption of Bylaws	1
ARTICLE 2	MEMBERSHIP AND DUES	1
Section 1	- Classes of Membership	1
Section 2	- Membership Year.....	2
Section 3	- Annual Dues	2
Section 4	- Application for Membership	2
Section 5	- Termination of Membership	3
Section 6	- Use of Club Name and Membership Information	3
Section 7	- Change of Information	3
ARTICLE 3	BOARD OF DIRECTORS	4
Section 1	- Board of Directors	4
Section 2	- Vacancies	4
Section 3	- Notice of Meeting of the Executive	4
Section 4	- Indemnification of Executive	4
ARTICLE 4	OFFICERS AND DIRECTORS	4
Section 1	- Duties of Officers and Directors.....	4
Section 2	- Expiration of Term.....	5
Section 3	- Remuneration of Officer or Members	6
ARTICLE 5	POLICY AND PROCEDURES	6
ARTICLE 6	MEETINGS.....	6
Section 1	- Annual General Meetings (AGM).....	6
Section 2	- General Meetings (GM)	6
Section 3	- Special General Meeting (SGM).....	6
Section 4	- Voting at Meetings and via Email	6
Section 5	- Quorum	7
Section 6	- Committees	7
ARTICLE 7	ORDER OF BUSINESS	8
Section 1	- Order of Business	8
Section 2	- Governance of Conduct of Meetings	8
ARTICLE 8	ELECTIONS, NOMINATIONS AND BALLOTING	8
Section 1	- Elections	8
Section 2	- Nominations	8
Section 3	- Balloting	9

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

ARTICLE 9 EVENTS 9
 Section 1 - Governance of Events 9
ARTICLE 10 FINANCIAL AFFAIRS 9
 Section 1 - Non-Profit Status..... 9
 Section 2 - Annual Budget 9
 Section 3 - Expenditures 9
 Section 4 - Post Event Disclosure..... 9
 Section 5 - Auditing 10
 Section 6 - Borrowing Powers..... 10
ARTICLE 11 DISCIPLINE 10
 Section 1 - Suspension by the Canadian Kennel Club 10
 Section 2 - Charges 10
 Section 3 - Board Hearing..... 10
 Section 4 - Expulsion 11
 Section 5 - Misuse of Training Grounds..... 11
ARTICLE 12 BYLAWS 11
ARTICLE 13 BYLAW AMENDMENTS 12
 Section 1 - Amendments..... 12
 Section 2 - Canadian Kennel Club Approval..... 12
 Section 3 - Alberta Registrar Approval..... 12
ARTICLE 14 BOOKS AND RECORDS..... 13
 Section 1 - Keeping of Books and Records 13
 Section 2 - Records Office 13
 Section 3 - Inspection of Books and Records by Members 13
ARTICLE 15 KEEPING AND USING THE SOCIETY SEAL..... 13
ARTICLE 16 DISSOLUTION 13
 Section 1 - Dissolution of Assets..... 13

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

ARTICLE 1 NAME AND AREA OF OPERATION

Section 1 - Name of Club

The name of the Club shall be "Wild Rose Hunting Retriever Club" (hereinafter referred to as "WRHRC" or "Club")

Section 2 - Area of Operation

The Geographical area of operation of the Club shall be The City of Calgary plus the rural area north of Hwy 22X to Hwy 72 and east of Hwy 2 to Hwy 21.

Section 3 - Adoption of Bylaws

The members of the Club shall adopt the Bylaws and policy and procedures however, amendments and revisions to these Bylaws and policy and procedures, may be made as necessary. (Refer to Article 13 - Bylaw Amendments).

ARTICLE 2 MEMBERSHIP AND DUES

Section 1 - Classes of Membership

There shall be five classes of membership in the Club; a) Ordinary Members; b) Family Members; c) Honorary Members; d) Life Members and e) Provisional Members.

- a) **Ordinary Membership** shall be restricted to persons sixteen (16) years of age or older, who own or are interested in sporting dogs and whose application form has been submitted in writing, accompanied by the appropriate fee, to the Membership Director. Ordinary Members shall be entitled to all privileges of the Club. Membership application forms shall be supplied by the Club.
- b) **Family Membership** shall consist of those persons whom reside at the same address and each individual meets the criteria for ordinary membership. Family Members shall be entitled to all privileges of the Club, excepting that only one (1) family member may vote or hold Executive office. Family Membership shall be accepted in the manner herein before provided for in the acceptance of Ordinary Members. Family Members shall then, by the first General Meeting after acceptance, pay the required annual dues as prescribed from time to time by the Executive.
- c) **Honorary Membership** shall enjoy all the privileges of membership in the Club except for the right to vote or hold Executive office. They shall be free from payment of fees and they are not entitled to vote. This person shall be dedicated to the name and objectives of the Club and will have clearly shown this through their deeds, contributions and accomplishments. The acceptance of an Honorary Membership must be passed by a unanimous vote of the Membership entitled to vote and present at the Annual General Meeting, and also be unanimously accepted by the Executive. At each AGM, the current Honorary Memberships will be reviewed and voted upon to determine if they are to remain as such.
- d) **Life Members** shall enjoy all the privileges of membership in the Club and shall be free from payment of fee. Life Membership may be awarded to those persons who are or have been Ordinary or Family Members in the Club for a minimum of twenty (20) years and have made outstanding contributions to the Club. Any member of the Club may submit a nomination for a Life Membership to the Executive and/or Membership Director. With this recommendation, the nomination for Life Membership shall be presented at an Annual General Meeting of the Club for majority consent of the Members present.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

- e) **Provisional Members** shall be all new applications for membership. They shall be granted a twelve-month Provisional Membership which will be submitted to the Board for initial approval. If approved, the Membership will be asked for any input to be submitted within seven (7) days. If approved by the Board and no objection from the Membership, the appropriate fee will be required. Provisional Members shall not be eligible to vote or hold office on the Executive.

Section 2 - Membership Year

Membership Year shall be based on the Calendar year (January 1st – December 31st).

Section 3 - Annual Dues

Fiscal Year shall be based on the calendar year (January 1st through December 31st.)

Annual Dues for all classes of Membership shall be set from time to time by the Executive and shall be payable in the first thirty (30) days of the year to ensure continuous membership. Dues of Members joining after November 1 shall be deemed to cover the following year. No Member may vote whose dues are not paid for the fiscal year.

No Member shall be entitled to the privileges of the Club as provided in these Bylaws unless and until all Annual Dues, fees or monies due to the Club have been paid in full. Continuous membership shall cease at the expiration of thirty (30) days from the start of the current year unless the Annual Dues for the current year have been paid.

No Members shall be entitled privilege of the Club who have been convicted on a charge of cruelty to animals.

No Members shall be entitled privilege of the Club who are under suspension or expulsion by the Canadian Kennel Club, or any other affiliated dog club or Kennel Club.

Section 4 - Application for Membership

Application for membership shall be made on a form as prescribed by the Board of Directors which shall provide that the applicant agrees to abide by the Club's Bylaws and the rules of the Canadian Kennel Club. The application must be accompanied by dues for the current year and forwarded to the Membership Director designate. The name of the current Membership Director shall be published on the website and on all membership application forms.

The applicants' names will be provided, via email, to the current Board of Directors for acceptance. The Membership Director shall take a vote from the Board of Directors on the prospective members. Affirmative votes of two thirds (2/3) of the Board of Directors shall be required to elect an applicant.

Any applicant for membership who has been rejected must be provided in writing with a reason for such rejection. Any membership application received and rejected by the Club will be followed up by a written explanation to the applicant within 30 days of rejection. The applicant may not re-apply within twelve (12) months of the date of rejection.

Provisional Members are expected to attend and/or assist at one or more Club meetings or functions during their first twelve months of membership. Upon completion of the twelve-month Provisional Membership, candidates for membership shall be reviewed by the Board of Directors and, if appropriate, granted applicable membership status.

Any Member of the Club wishing to withdraw from membership may do so upon written notice to the Membership Director.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

Section 5 - Termination of Membership

Memberships may be terminated as follows:

- a) **By Resignation** - Any Member who is not indebted to the Club may resign their Membership by notice in writing to the Secretary and/or Membership Director. They shall continue to be a member until their resignation is accepted by the Executive, whereupon they shall cease to be a Member, shall have no right or claim to the Club's property, and shall not have any part of their membership fee for the current year returned.
- b) **By Lapsing** - Any Member failing to pay their membership fee for a given year by January 31st of that year shall cease to be a Member of the Club. In meritorious circumstances, the Executive may reinstate a lapsed Membership, if the Member's outstanding fees are paid in full by March 31st of that year. While their Membership is lapsed, a Member shall not enjoy the rights and privileges accorded to any class of Member.
- c) **By Expulsion or Suspension** - A Membership may be terminated by expulsion or suspension, as provided in Article eleven (11) of these Bylaws.

All debts, dues, or any other financial liabilities owed to the Club by the Member seeking termination, must be paid in full before termination is accepted by the Executive. Furthermore, any property or assets owned by the Club that is borrowed, stored or in any way held by the Member seeking termination must be returned to a Director before termination is finalized.

Section 6 - Use of Club Name and Membership Information

The name and/or logo of the Club may only be used in any correspondence, communications, or commitment of any kind with any publication, club, person firm, or body incorporated or unincorporated for the purpose of promoting the Club. The name and/or logo of the Club may only be used with the written permission of the officers and may not be used for personal gain. The Club's membership list may not be used for personal gain.

To comply with the Privacy Act, if any Member does not wish their names or personal information disclosed, they have the right to request to withhold their information with the only exception to be to The Board of Directors and the Canadian Kennel Club.

The request to withhold personal information must be made in writing to the Board and the Membership Director. The Board and the Membership Director will have 30 days to comply with removing their personal information from the membership list. The Board and the Membership Director will have no responsibility to remove the personal information from previous documents or correspondence.

Section 7 - Change of Information

It shall be the duty of each Member to notify the Membership Director of any change of address, phone number, and facsimile number and email address immediately. Any notices issued by the Club to Members' addresses, phone numbers, or email addresses previously provided, and appearing on the roll shall be valid notice.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

ARTICLE 3 BOARD OF DIRECTORS

Section 1 - Board of Directors

Board of Directors or Executive shall mean the Board of Directors of the Club and shall consist of the President, Vice President, Secretary, Treasurer and at least one (1) but not more than four (4) other Directors, one (1) of which must be the Membership Director and/or Past President, all of whom shall be Members in good standing with the Club and the Canadian Kennel Club. The Board of Directors shall be elected at the Annual General Meeting by a majority vote of the Members present and voting. Each term will consist of two (2) years, with the exception of the Past President whose term will be one (1) year and shall be for transitional purposes only. The Board of Directors shall establish general policies, procedures, and long-range objectives of the Club and shall exercise any necessary authority for the Club which has not been expressly reserved to the General Membership by these Bylaws.

Section 2 - Vacancies

Any vacancies occurring on the Board among the offices during the year shall be filled until the next annual election by a majority vote of all Members of the Board at its first regular meeting following the creation of such vacancy, except that a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy in that office of Vice President shall be filled by the Board. A vacancy in an office or Board position can occur if the person fails to attend three (3) consecutive board meetings without valid reason as determined by the Board.

Section 3 - Notice of Meeting of the Executive

Notice shall be given to each Executive not less than two days before the meeting is to take place. Meetings may be held at any time and place with formal notice if all Executives are present or if those absent have been notified of such meetings.

Section 4 - Indemnification of Executive

Each past, present and future Executive, or Director of the Club shall be indemnified and saved harmless from and against all actions, proceedings, losses, costs and expenses, claims and demands of every nature and kind which may be made, instituted, sustained, suffered or incurred by and such Executive for or introspect of any act, deed, matter or thing whatsoever made, done, permitted or omitted to be made done, or permitted by him or her in and about the execution of his or her office.

ARTICLE 4 OFFICERS AND DIRECTORS

Section 1 - Duties of Officers and Directors

- a) **President** - The President shall be chief officer of the Club. When present, the President shall preside at all meetings of the Club and the Board of Directors and be an ex-Officio member of all committees and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these Bylaws.
- b) **Vice-President** - The Vice-President shall perform such duties and exercise such authority as shall be given to him by the President. In the absence, inability or refusal to act of the President, the Vice-President shall perform the duties of the President. In the event of a vacancy of the office of President, the Vice-President shall automatically fill the office for the unexpired term, if ratified by the Membership at the next General Meeting. The Members shall have the right to appoint the chairman for that particular meeting.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

- c) **Treasurer** – The Treasurer shall collect and receive all funds due or belonging to the Club. The Treasurer shall deposit all monies in a bank satisfactory to the Board, in the name of the Club. The Treasurer shall pay all bills promptly, retaining invoices for same, provided the indebtedness has been approved and sanctioned by the Board. The Treasurer shall be responsible for obtaining insurance. The Treasurer shall keep an accurate record of all income and expenses in a ledger provided by the Club and shall report the financial status of the Club as directed by the President. The Treasurer shall prepare and submit for the Annual General Meeting one (1) interim and one (1) year-end financial report for publication. All cheques drawn on the account of the Club must be signed by the Treasurer and one (1) of the other approved co-signers of the Club. No two (2) co-signers may be living in the same household. The signing officers on the Club Account(s) shall be the following: Treasurer, President, Vice President and Secretary. The Treasurer's books shall be open at all times for inspection by the Board. The application for yearly CKC membership or renewal or the application for membership or renewal to other organizations to which the Club belongs or is affiliated, shall be prepared by the Treasurer and or/Secretary.

The Treasurer shall have the authority to invest available Club funds with the majority consent of the Executive, in writing.

- d) **Secretary** - It shall be the duty of the Secretary to keep a correct, full and impartial account of the proceedings of each meeting of the Club. Furthermore, it shall be the Secretary's duty to read the account of the previous meeting at the next General Meeting of the Club. The Secretary will attend all meetings of the Club and/or Executive and take Minutes of such meetings. Following the reading of any of the above, or both sets of the Minutes, if it is necessary that they be corrected or amended, it shall be the responsibility of the Secretary to make such changes. The Secretary shall have custody of the Minutes Book, records and other property of the Club that he is entitled to be in possession of while holding the Office of Secretary and shall allow the use of or the giving up of the same only under orders of the Executive. The Secretary, or other appointee of the Executive, shall keep an official roll of members giving names and addresses and date of acceptance. The Secretary shall attend to all printed matter ordered by the Executive and shall purchase such books and stationery as may be required to do the function. The Secretary shall receive and present all correspondence and communication at the next General Meeting after which it was received. The application for CKC membership or yearly CKC renewal or the application for membership or renewal to other organizations to which the Club belongs or is affiliated with shall be prepared by the Treasurer and or/Secretary.
- e) **Past President** - The Past President is a non-elected position held by the immediate Past President whose term will be one (1) year, in order to promote continuity between previous and current Executives.
- f) **Membership Director** - The Membership Director shall be responsible for all records relating to Club Membership. The Membership Director shall receive membership applications and shall forward all monies to the Treasurer in a timely manner. Alternatively, the Membership Director may deposit the funds directly, supplying the Treasurer with an account of the deposit made. The Membership Director shall be responsible for ensuring that the names of new applicants are posted to the Membership by email, submitting all Provisional Members' names for review by the Officers of the Club for Regular Membership approval, and maintaining a current and complete list of Members showing name, address, phone number, date of joining, CKC membership number and type of Membership.

Section 2 - Expiration of Term

Each Officer, on the expiration of his official term, shall transfer all property whatsoever of the Club in his possession to his successor immediately.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

Section 3 - Remuneration of Officer or Members

Unless authorized at any Meeting and then only after notice has been given to the entire Membership in writing by mail or email, no Officer or Member of the Club shall receive any remuneration for his/her services.

ARTICLE 5 POLICY AND PROCEDURES

All proposals for new policies and procedures and all proposed amendments to existing policy and procedures shall be presented to the Board for consideration at any regular meeting of the Board.

Upon approval by the Board, policies and procedures shall become effective on the date designated by the Board.

The Board or its designate shall be responsible for the maintenance and enforcement of the policy and procedures.

ARTICLE 6 MEETINGS

Section 1 - Annual General Meetings (AGM)

The AGM shall be a forum for discussion. Proposals shall be heard, and resolutions framed. The AGM shall be held no later than **January 31st**, in each calendar year at such time, place, and hour as may be determined by the Board of Directors. At such Meetings, the Members shall receive a detailed statement of accounts, assets, and liabilities of the past year provided by the Treasurer and/or Auditor. Written reports shall be read and handed in from all Officers and Committee Chairs. Proposals will be heard for choice of dates for any events and business as may be properly brought before the meeting to be conveyed to the Members for voting shall be discussed. Written notice of the AGM shall be forwarded by telephone or email, by the Secretary and or Membership Director to each Member at least thirty (30) days prior to the date of the Meeting. Failure to receive duly sent notices through no fault of the Club shall not invalidate any resolution passed or any proceedings taken at any Meeting of the Club.

Section 2 - General Meetings (GM)

The GM's can be held at the discretion of the Board. The Minutes of the previous meeting shall be read at said Meeting. General Meetings of the Club may be called by the Secretary upon the instructions of the President or the Board by notice by telephone or email to all Members at their last known phone number or email address at least eight (8) days prior to the date of such Meeting.

Section 3 - Special General Meeting (SGM)

The Executive shall be obligated to call a Special General Meeting, upon the Secretary receiving a written formal request specifying the purpose(s) for which the meeting is required, signed by at least twenty-five percent (25%) of the Members in good standing. The notice of the Meeting shall state the purpose of the Meeting and no other Club business may be transacted. Notice of such Meeting shall be by telephone or email to all Members at their last known phone number or email address at least eight (8) days previous to such Meeting. All Members who have requested the Meeting must be in attendance for the Meeting to be valid.

Section 4 - Voting at Meetings and via Email

Any Member of the Club entitled to vote that has not withdrawn from Membership or been suspended or expelled as herein provided shall have the right to exercise their vote at any Meeting of the Club. Such votes must be made in person and not by proxy or otherwise.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

At all Meetings of the Club, each Member present with Ordinary Member privileges shall be entitled to one vote. Family Membership entitles that family to no more than one vote per Membership. A declaration of the Chairperson of the Meeting that a resolution has been carried or carried unanimously or by any majority shall be conclusive evidence of the fact.

All voting on motions at Meetings shall be by show of hands and any Member may call for a recount of votes immediately after the result has been announced.

All voting for any amendments to the Bylaws, whether at a General Meeting or Special General Meeting, shall not be by secret ballot unless the majority of the Members present and entitled to vote request it, or unless otherwise specified by these Bylaws, or it is decided to be appropriate by the Chairperson.

Proxy voting will not be permitted at any Club Meeting or election.

Voting by email may be required at times, and may be accomplished by either of the following methods:

- a) Should the Executive pass a motion at a Board of Director's meeting which requires membership approval, an email will be sent out giving the full details of the motion and requesting approval of the motion,
- b) Should the Bylaws need to be amended via a special resolution, as per Section 1d) iii) of the Societies Act, a special resolution to approve along with the proposed amendments to the Bylaws, can be sent out via email,
- c) Should an expulsion of a member be required immediately at the discretion of the Board of Directors, a motion to approve the expulsion of the member can be sent out via email.

For either a) or b) above to be passed, when sent out via email, at least 51% majority of the entire membership need to approve before a motion or special resolution is passed and put into effect.

For c) above to be passed, when sent out via email, at least 25% of the entire membership need to approve before the expulsion is passed and put into effect.

Section 5 - Quorum

Four (4) Board Members, which must include the President, shall constitute a quorum at any Executive meeting.

Twenty five percent (25%) of the Members in good standing of the Club shall constitute a quorum at any Annual General Meeting or General Meeting of the Club.

Fifty-one percent (51%) of the Members in good standing of the Club shall constitute a quorum at any Special General Meeting of the Club.

Section 6 - Committees

Committees may be appointed by the Executive as required from time to time to run competitions, exhibitions, and trials, or other club events or duties of any kind. Any committee appointment may be terminated by a majority vote of the Executive upon written notice being sent to the appointee, and the Executive may appoint a successor to the person whose services have been terminated.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

ARTICLE 7 ORDER OF BUSINESS

Section 1 - Order of Business

The order of business at all Meetings of the Club and of the Executive, except in the case of a Special Resolution, shall be as follows:

- a) Record of Officers and Members Present
- b) Reading of the Minutes of the last Meeting
- c) Report of the Executive and Officers and reading of the Minutes of the Executive
- d) Report of Committees
- e) Reading of Correspondence
- f) Business arising out of Correspondence
- g) Unfinished business
- h) New business
- i) Discussion of topics in the interest and welfare of the Club
- j) Setting date of next General Meeting

Section 2 - Governance of Conduct of Meetings

The Club shall be governed in the conduct of its Meetings by parliamentary procedure, unless otherwise provided in the Bylaws, and it shall be the duty of the presiding Officer to rigidly enforce the Rules of Order. The authority for questions of procedure shall be the most current edition of Roberts Rules of Order.

ARTICLE 8 ELECTIONS, NOMINATIONS AND BALLOTING

Section 1 - Elections

The nominated candidate receiving the greatest number of votes for each office shall be declared elected. Election of the Directors may be conducted at the AGM by secret ballot at the discretion of the Club's Executive.

Section 2 - Nominations

A Nominating Committee, consisting of the President and two (2) Ordinary Members, shall be appointed on an annual basis, at least three (3) months prior to each Annual General Meeting. The Nominating Committee shall present a slate of nominees for consideration for election as Executive or Directors, to the Board of Directors at least four (4) weeks prior to the Annual General Meeting. Club members in good standing may forward to the Nominating Committee additional nominees provided the nomination is accompanied by the written consent of the nominee and the signatures of two Club Members as proposed and seconded. Names of all candidates are then to be forwarded to Membership via mail or email before the Annual General Meeting.

Before nominations take place the Secretary and/or Membership Director, shall make a record of all Members in good standing that are present at the Meeting. Only Members in good standing shall be eligible to vote.

No Member absent from the Annual General Meeting or General Meeting where an election takes place for any Executive position may be nominated unless a written statement signed by the absent Member is presented to the Secretary signifying his intention to stand for election.

As a final attempt to fill vacant Executive and/or Director positions should the Nominating Committee not be formed in time or is unable to find and present a slate of nominees for consideration for election as Executive or Directors at least four (4) weeks prior to the Annual General Meeting, nominations can be made at the Annual General Meeting.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

The Nominating Committee may conduct its business in person, by phone, mail, email or fax.

Section 3 - Balloting

A ballot containing the names of all nominees will be forwarded to all Club Members in good standing at least four (4) weeks prior to the Annual General Meeting. The completed ballot is to be returned in person, by mail, email or fax to a Scrutineer, appointed by the President, and who is not a nominee. The Scrutineer will account for all ballots received and announce the results at the Annual General Meeting. Voting by proxy is not permitted.

Voting for nominees may be conducted by secret ballot, but only in person, at an AGM at the Discretion of the Club President. The completed secret ballot would need to be returned in person, to the Scrutineer, appointed by the President, and who is not a nominee. The Scrutineer would account for all secret ballots and regular ballots received in sum and announce the results at the Annual General Meeting. Voting by proxy is not permitted.

ARTICLE 9 EVENTS

Section 1 - Governance of Events

The Executive shall govern all Events held by the Club. The Club shall adopt such rules and regulations for the conduct of trials and tests as are defined by current Canadian Kennel Club rules and regulations or the rules and regulations for conduct of trials and tests as defined by any other recognized sporting dog clubs or associations adopted by the Board of Directors as they see fit.

ARTICLE 10 FINANCIAL AFFAIRS

Section 1 - Non-Profit Status

The Club shall not be conducted or operated for profit and no part of any profit or remainder of residue from dues or donations to the Club shall insure to the benefit of any member of individual.

Section 2 - Annual Budget

The Board of Directors will prepare an annual budget at the start of each membership year and will present it for approval by the membership at the Club's Annual General Meeting.

Section 3 - Expenditures

Any single expenditure not already approved in the annual budget exceeding \$1,500, whether to acquire a fixed asset or pay an expense, will require the approval of the general membership. Such approval may be voted on at a General Meeting or via email voting (as outlined in Article 6, Section 4 of these Bylaws).

Section 4 - Post Event Disclosure

The Executive or its appointee shall complete, within thirty (30) days after the close of any Event, a complete statement of all matters, financial and otherwise, relating to the Event.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

Section 5 - Auditing

The books, accounts and records of the Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the Club elected for that purpose at the Annual General Meeting.

A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual General Meeting of the Club.

The books and records of the Club may be inspected by any member of the Club at the Annual General Meeting provided for herein or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same.

Each member of the Board of Directors shall at all times have access to such books and records.

Section 6 - Borrowing Powers

For the purpose of carrying out its objects, the Club may borrow or raise or secure the payment of money in such manner as it deems fit, and in particular by the issue of debentures, but this power shall be exercised only under authority of the Club, and in no case shall debentures be issued without the sanction of a Special Resolution (*as defined in section 1d) of the Societies Act*) of the Club.

ARTICLE 11 DISCIPLINE

Section 1 - Suspension by the Canadian Kennel Club or any Recognized Sporting Dog Clubs or Associations

Any Member, who is suspended, disbarred, expelled or deprived of privileges of the Canadian Kennel Club or any recognized Sporting Dog Club or Association, shall automatically be suspended from the privileges of the Club for the same period. Upon completion of the suspension period, that member may reapply as a new Member (Provisional Member) for membership as set forth in Article 2 Section 4 of these Bylaws.

Section 2 - Charges

Any Member in good standing with the Club may prefer charges against a Member for alleged misconduct prejudicial to the best interests of the Club. Written charges with specifications must be filed in duplicate to the Secretary together with a deposit of \$100.00 which shall be forfeited if such charges are not sustained by the Board or a Committee following a hearing. The Secretary shall promptly send a copy of the charges to each Member of the Board or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges, it shall fix a date of hearing by the Board or a Committee of not less than three (3) members of the Board, not less than three (3) weeks nor more than six (6) weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused Member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his/her own defense and bring witnesses if he/she wishes.

Section 3 - Board Hearing

The Board or Committee shall have complete authority to decide whether counsel may attend the hearing, but both the complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by the complainant and defendant, the Board or Committee may, by a majority vote of those present, suspend the defendant from all privileges of the Club for not more than six (6) months from the date of the hearing, unless the suspension may be

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

effective with a recommendation for expulsion, in which case the suspension may be effective until the next Annual General Meeting, even if that will occur after six months. If the Board or Committee deems the punishment of suspension insufficient, it may also recommend to the Membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his/her fellow Members at the ensuing Club Meeting which considers the recommendation of the Board or Committee. Immediately after the Board or Committee has reached a decision, its findings shall be put into written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the decision and penalty, if any.

Section 4 - Expulsion

Expulsion from the Club may be accomplished by either of the two following methods:

- a) at an Annual General Meeting of the Club following a proper hearing and upon the recommendation of the Board of Directors or Committee being provided as stated in Article 2 Section 5c). The President shall read the complaint and report the findings and recommendations of the Board of Directors or appointed Committee and shall invite the defendant, if present, to speak on their own behalf. The members shall then vote by secret ballot on the proposed expulsion. A two-thirds (2/3) vote of those present shall be necessary for expulsion. Proxy voting is not permitted.
- b) At the discretion of the Board of Directors, expulsion may also take place by mail-in or email vote requiring 2/3 majority of all eligible voting members in favour of expulsion.

Section 5 - Misuse of Training Grounds

The training grounds are a great benefit to the Club and its Members. Therefore, any misuse of the grounds is a serious breach of conduct and may lead to immediate disciplinary action by the Executive. All Members will have access to the grounds at all times unless a private function has been booked, or as a safety precaution as determined by the Board of Directors.

ARTICLE 12 BYLAWS

The Bylaws of the Club shall bind each Member thereof fully as though he had subscribed his name and affixed his signature thereto. The Bylaws shall be duplicated or printed, and a copy delivered to each Member at the time of joining. No Member shall be absolved from the effect of these Bylaws or any allegation of not having received it, or of ignorance of its contents or meaning.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

ARTICLE 13 BYLAW AMENDMENTS

Section 1 - Amendments

The bylaws of the Club shall not be rescinded, altered or added to except by special resolution as defined in the Societies Act.

“The bylaws of a society shall not be rescinded, altered or added to except by special resolution of the society.

Section 1 (d) “special resolution” means

(i) a resolution passed

(A) at a general meeting or special meeting of which not less than 21 days’ notice specifying the intention to propose the resolution has been duly given, and

(B) by the vote of not less than 75% of those members who, if entitled to do so, vote in person or by proxy,

(ii) a resolution proposed and passed as a special resolution at a general meeting or special meeting of which less than 21 days’ notice has been given, if all the members entitled to attend and vote at the general meeting or special meeting so agree, or

(iii) a resolution consented to in writing by all the members who would have been entitled at a general meeting or special meeting to vote on the resolution in person or, where proxies are permitted, by proxy.

Proxy votes are not allowed.

Any member may forward a proposal for amendments to the Bylaws. The proposal must be made in writing and be forwarded to the Board with signatures of at least five members who are in favor of the specified amendment. Amendments may also be proposed by the Board.

Section 2 - Canadian Kennel Club Approval

No amendment to the Aims and Objectives and Bylaws shall become effective until it has been approved by the Canadian Kennel Club.

Section 3 - Alberta Registrar Approval

No amendment to the Aims and Objectives and Bylaws shall become effective until it has been registered with the Registrar of Corporations (Alberta) in accordance with the Societies Act.

WILD ROSE HUNTING RETRIEVER CLUB

BYLAWS

ARTICLE 14 BOOKS AND RECORDS

Section 1 - Keeping of Books and Records

The Board of Directors shall ensure that all necessary books and records of the Club required by the Societies Act or these Bylaws are regularly and properly kept by the Club.

Section 2 - Records Office

The books and records of the Club shall be kept at such place in the Province of Alberta as the Board of Directors think fit and such books and records shall be open for inspection by any Director or their representative (at their cost) at any reasonable time.

Section 3 - Inspection of Books and Records by Members

Any Member in good standing who wishes to inspect the books and records of the Club shall forward a written request (delivered by mail or email) to the Board of Directors and, at their next Meeting, the Board of Directors shall designate a time and place at which such books and records may be inspected by such Member, or their representative (at their cost). No Member shall be entitled to remove any books or records. No Member shall copy any portion of the books or records without prior approval from the Board of Directors. All inspections shall be performed in the presence of a Director.

ARTICLE 15 KEEPING AND USING THE SOCIETY SEAL

The Society will not adopt a Seal.

ARTICLE 16 DISSOLUTION

Section 1 - Dissolution of Assets

The Club may be dissolved through the adoption of a Special Resolution (*as defined in section 1d) of the Societies Act*) for that purpose conducted in the manner herein before set out. Proxies are not permitted. Such notice will then be filed with the Canadian Kennel Club for their records.

In the event of the dissolution of the Club other than for purposes of reorganization whether voluntary or involuntary or by operation of law, none of the property of the Club, nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club. Any material assets shall be sold to the highest bidder. After payment of the debts of the Club its property and assets shall be given to a charitable organization for the benefit of dogs as selected by the Board of Directors.